**Short CV**

**Name:** Sabiha Yeasmin

**Present Status**: Private Secretary to Secretary, Prime Minister’s Office

**Academic Qualification:**

* MCom in Management from Patuakhali Govt. College
* BCom (Hons) from Patuakhali Govt. College

**Professional Courses/Training Attended (In Country)**

* Foundation Training Course
* Law and Administration Course
* Public Procurement Course
* TOT on Comprehensive Disaster Management Course for Focal Point Operational Co-ordination Group
* ICT Training for Government Officials
* e-File Management System
* Mainstreaming Climate Change in Development Planning and Management
* Testing of Metal, Ceramic and Plastic Samples Course
* Course on Measures for Prevention of Corruption

**Professional Courses/Training Attended (In Abroad)**

* Disaster Risk Reduction Strategy for Urban Earthquake from Japan
* Multi-year Competency Enhancement of Diagnosis and Treatment of Autism Spectrum Disorder for Child in Bangladesh from South Korea

**Previously Served As:**

* Private Secretary to Secretary, Statistics and Informatics Division (SID), M/O Planning
* Private Secretary to Secretary, Implementation Monitoring and Evaluation Division (IMED), M/O Planning
* Private Secretary to Secretary, M/O Social Welfare
* Private Secretary to Secretary, M/O Cultural Affairs
* Senior Assistant Secretary, M/O Cultural Affairs
* Assistant Director, Disaster Management Bureau, Disaster Management and Relief Division, M/O Food and Disaster Management
* Assistant Commissioner, DC Office, Noakhali
* Assistant Commissioner, DC Office, Brahmanbaria